

**EVERYTHING YOU MAY OR MAY NOT KNOW ABOUT FILLING OUT AN ENTRY CARD
BUT WERE AFRAID TO ASK!**

SWIMMING ENTRY CARD

(3)

MALE

SWIMMER'S _____ (1) _____ AGE (2) _____ FEMALE
NAME LAST NAME FIRST NAME

EVT NO.	FREE (SUBMITTED TIME)	EVT NO.	BACK (SUBMITTED TIME)	EVT NO.	BREAST (SUBMITTED TIME)	EVT NO.	FLY (SUBMITTED TIME)	EVT NO.	IND. MEDLEY (SUBMITTED TIMES)
	25 : .		25 : .		25 : .		25 : .		100 : .
	50 : .		50 : .		50 : .		50 : .		200 : .
	100 : .		100 : .		100 : .		100 : .		400 : .
	200 : .		200 : .		200 : .		200 : .	No. of Events x _____ \$ _____ Plus \$ _____ \$ _____ Surcharge _____ Pay this Amount \$ _____ (9)	
	400/500 : .	SCS NUMBER _____ (4) _____							
	800/1000 : .	TEAM ABBREVIATION _____ (5) _____							
	1500/16000 : .	MEET ENTERING _____ (6) _____							
		PARENT/GUARDIAN _____ (7) _____			PHONE _____ (8) _____				

PLEASE DO NOT FOLD

-OVER-

READ THE MEET FORM!!!

Important things to note:

- Minimum and/or Maximum time standards
- Which sex/age groups swim in which sessions – sometimes age groups/sexes are split.
- Due (postmark) dates (note **early** due dates), and hand delivery dates.
- Session start times and warm-up times
- Entry fees

FILL OUT THE INFORMATION, FIRST

Please do not use gel pens, sparkle pens, or pens with silver or gold ink. They are very difficult to read.

1. Start with the **name of the swimmer**, (the swimmers, not yours) last name first, using the USA swimming registered name. If you provided a “preferred name,” use that as the first name.
2. List the **age** of the swimmer, as of the **first** day of the meet.
3. Check the **sex** of the swimmer, the swimmers, not yours.
4. **SCS/LSC NUMBER**: This number **must** be provided and **must contain 14 characters**. Start with a **6-digit birth date**, followed by **the first 3 letters of the first name**, the **middle initial** and then the **first 4 letters of the last name**. Use * for any position there is no letter; i.e., if you have no middle initial, use *. For Instance, Merritt Donald, born 6/21/93, would be 062193MER*DONA. Su Hon Li born 12/2/89 would be 120289SU*HLI**
5. List the **team name** of the swimmer. If swimming **unattached**, please list your workout team in (). If swimming unattached because of high school or college, please list UNAT (CIF/College) (workout team); i.e. UNAT (NOVA), or UNAT-CIF (AZOT).
6. Meet entering: listed as **host** on the entry form; i.e., SCAT ABC, AAA BC.
7. Name of **parent** or **guardian**.
8. **Phone number**: Please list a number where you can be easily reached, preferably a home phone number. (List area code)
9. Entry fee to be paid is the number of events entered on the card (x) the fee/event (+) the surcharge = Total amount to pay. Please list the swimmer’s SCS number on the check.
10. Mail the entry so that it is postmarked by the entry due date. **DO NOT** send the entry in any manner that would have to be signed for by the processor; i.e., Certified or FED EX (unless signature is waived). If the processor is not home and cannot get to the Postal station, your entry has not been received.

FILLING OUT THE EVENT NUMBERS AND TIMES

1. The different strokes are listed in the first row under the swimmer’s name – FREE, BACK, BREAST, FLY and INDIVIDUAL MEDLEY.
 - a. The columns to the left of each stroke (EVT. NO) is where the event number of each event is written,

- b. In each cell under each stroke is small numbers. These numbers indicate the **distance** for each stroke. For instance, the event number for the 50 freestyle should be written in the column to the **left** of the cell which has a '50', under the FREE column.
- c. The entry time for the 50 free is written in the cell that contains the '50' under the FREE column, to the right of event number.

2. **Note:** Coaches enter relay events. Individual swimmers **do not** enter and pay for relay events with their entry

MEETS WITH TIME STANDARDS

1. -BC- MEETS

- a. 'C' events have **no qualifying** times and may be entered with a NT (no time).
- b. 'B-only' events will have a **minimum** time standard listed on the form.
 - i. The swimmer must have achieved the listed time standard, or be qualified with a 'B' time in meters.
 - ii. A swimmer with a 'B' time in a shorter distance, may enter the next longer distance; i.e., a swimmer with a 'B' time in the 25 free may enter the 50 free, using the 'B' minimum time as the entry time.
 - iii. **8 and Under** swimmers with **3 'B' times** (may be in same stroke) or **9 and Older** swimmers with 3 'B' times in **3 different strokes**, are eligible to enter any and all events, using the minimum 'B' times for the entry times.
 - iv. In all the above cases use the 'B' minimum standard, as the entry time in events they have not yet achieved the standard.
- c. There will also be a **maximum** time standard. Swimmers faster than the 'B' maximum time standard, are too fast, and not eligible to swim the event.
- d. Sometimes a distance event will use the time standard of a shorter distance as an entry time. For instance, there is only an 'A' time standard for the 11-12 400 I.M., so at a -BC- meet, an 11-12 swimmer will use their 200 I.M. time as the entry time.

2. -ABC- MEETS

- a. This meet allows 'A', 'B', and 'C' caliber swimmers to compete together.
 - i. 'C' swimmers enter their times or NT (no times)
 - ii. 'B' swimmers:
 1. 8 & under swimmers with **3 'B' times** and 9 & Older swimmers with 3 'B' times in **3 different strokes**, are eligible to enter any event in which they have not achieved a 'B' time, using the 'B' minimum yards time.
 2. Swimmers with meter 'B' times may enter the same event, using the 'B' minimum yards time.
 3. Or they may enter their real times, even if they are 'C' standards or NT's.
 - iii. 'A' swimmers
 1. 8 & under swimmers with **3 'A' times** and 9 & Older swimmers with 3 'A' times in **3 different strokes** may enter any event in which they have not achieved an 'A' time, using the 'A' minimum time.
 2. Swimmers with meter 'A' times may enter the same event, using the 'A' minimum yards time.
 3. Or they may enter their real times, even if they are 'B' or 'C' standards or NT's
- b. If an event has a **minimum time standard** listed, the swimmer must have achieved the minimum time or be qualified, as outlined above, to be eligible to swim the event.
- c. If an event is listed as "-A- or -B- for Age", the swimmer must have achieved the minimum time for **their age group** or be qualified, as outlined above, to be eligible to swim the event.
- d. Sometimes a distance event will use the time standard of a shorter distance as an entry time. For instance, there is only an 'A' time standard for the 11-12 400 I.M., so at a -BC- meet, an 11-12 swimmer will use their 200 I.M. time as the entry time.

3. -A- MEET

- a. The minimum time standard for all events at this meet is 'A'.
- b. Swimmers **must** enter at least the minimum time standard for all events.
 - i. 8 & under swimmers with **3 'A' times** or 9 & Older swimmers with 3 'A' times in **3 different strokes**, may enter any and all events in which they have not achieved the 'A' time standard, using the 'A' minimum time.
 - ii. Swimmers who have achieved an 'A' time in meters, may enter the same event in yards, using the minimum yard time standard, and vice versa.
 - iii. A swimmer with an 'A' time in a lesser distance, may enter the next longer distance, using the 'A' minimum time standard; i.e., a swimmer with an 'A' time in the 50 Breast, may enter the 100 Breast, using the minimum time standard.
 - iv. In events listed as "A for age", the swimmers must have achieved the minimum time standard for **their age group**, or be otherwise qualified (as outlined above).

4. -AA-MAX MEETS

These meets list **MAXIMUM** time standards for all the events and swimmers with entry times that are faster than those listed, are not eligible to swim those events.